



Glasgow JSEC Meeting Minutes  
9/15/09- Glasgow Job Service

**ATTENDENCE:** **Georgie Kulczyk**-Valley View Nursing Home, **Char Arneson**- Nemont Manor, **Julie Hallock**- Job Service, **Stacey Amundson** - City of Glasgow, **Kim Brooks**-First Community Bank ,**Betty Stone**- Cottonwood Inn & Region Rep., **Steve Apfel**-National Weather Service, **Bill Martin**- National Weather Service.

**ABSENT:** **Bob Rennick**- Glasgow School Guidance Counselor, **Dirk Markle**- Markle's Inc, **Mary Campbell**-FMDH Hospital, **Carolyn Hughes**-Albertsons, **Mona Amundson**/Acting Bureau Chief and **Cindy Christenson**, Acting Manager.

**Call to Order:** The meeting was called to order by Georgie.

**MINUTES:** Minutes of the April meeting were reviewed and Char moved to accept the minutes, Stacey seconded.

**JOB SERVICE WORKFORCE CENTER REPORT:** In Cindy's absence Julie reported on the various staff changes and duties in the office. She also spoke briefly about the Green Jobs Grant which is a three year grant. Steve Apfel mentioned the CCR –data base on contracted employers and suggested that possibly that is something we could target if applicable.

**TREASURER'S REPORT:** A detailed treasurer's report was prepared by Kim given out to members for the summer months of July and August. The treasury has a current balance of \$3,250.54. The balance of the CD is \$2049.16. Scholarship totals \$1,175 and nothing has been withdrawn as of yet. Julie will contact the winners. At this point there was a question as to why we didn't expand the scholarship outside of high school, to include those non-traditional students that were alumni. We will table that until a later time. We also had a net income from the seminar of \$199.45. The income was \$1600.00, but the expenses were at \$1400.55.

### **NEW BUSINESS:**

1. Nominating Committee Report—none given (Tabled)
2. Elections—(Tabled)
3. Meeting schedule- Leave as is, seems to be the best of any time/day
4. Program Sign-up – will only have if someone has something they want to share & time allows. If someone has something to share, call Julie & she will get it on the agenda.
5. Fall seminar- Decided to forego til spring and have it earlier in the year. Possibly March. Motion was made by Char and Seconded by Kim.

### **OLD BUSINESS:**

1. **501c3 Status-** Betty has completed a draft form for the Glasgow office, using the template created by the state MSEC.
2. **By-Laws-** Have been revised by Betty, to coordinate with the template for the 501C3 status noting all the changes for us. They will both come to the next meeting for approval and final voting.
3. **Conflict of interest policy**—As this is a requirement of the state, Betty also created this policy for us.
4. **Scholarship letters**—will be going out by next meeting & the time frame will be moved up some so candidates can compete in the state scholarship in May.

### **Correspondence/Misc.**

1. The Main Street MT magazine was given to individuals present and Julie highlighted the article about the ARRA.
2. Stacey has had people contact her about providing basic computer classes(EXCEL) mainly. They were wondering if that is something that JSEC would do or sponsor. Julie will look into any availability of that.
3. Sarah Swanson (Farm Equipment Sales) called and asked about the Job Fair participation here. Julie will check into that further.

Kim reminded us all of the constant need for recruiting, maybe Sarah would like to join us.

**Next regular meeting scheduled for 8:00 AM on Oct. 13<sup>th</sup> at Job Service  
Workforce Center Conference Room**